



Agenda Item:

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## Dorset Waste Partnership Joint Committee

Date of Meeting	27 October 2015
Officer	Head of Strategy of the Dorset Waste Partnership
<b>Subject of Report</b>	<b>Forward Plan 2015</b>
Executive Summary	<p>This paper sets out the Forward Plan for the Dorset Waste Partnership (DWP) for the remainder of 2015. The Forward Plan is based upon the DWP Business Plan 2014/19.</p> <p>Members are asked to comment on items for future inclusion.</p>
Impact Assessment:	Equalities Impact Assessment; N/A
	Use of Evidence: DWP Business Plan 2014/19
	Budget: N/A
	Risk Assessment: N/A

	Other Implications: None
Recommendation	That the Joint Committee notes the DWP's forward plan and comments on the items included and suggests others for future meetings where appropriate.
Reason for Recommendation	To provide greater visibility of the DWP Forward Plan and to ensure decisions are taken in a timely and programmed manner to achieve the objectives of the Business Plan and meet the Joint Committee's needs.
Appendices	Appendix One: DWP Forward Plan 2015
Background Papers	None
Report Originator and Contact	Name: Bill Davidson Tel: 01305 225788 Email: b.davidson@dorsetwastepartnership.gov.uk

1. Background

- 1.1 The Joint Committee previously requested that the Work Programme be reported as a separate item so that progress could be more easily identified and the timing of key decisions highlighted.
- 1.2 The Forward Plan (Appendix 1) gives an indication of all reports to be submitted to Joint Committee during the current calendar year to provide clarity on forthcoming projects and plans.


**Bill Davidson**  
**Head of Strategy**  
 October 2015

**Dorset Waste Partnership Joint Committee Forward Plan**  
**(Next Meeting Date – 14 December 2015)**  
**(Publication date –13 November 2015)**



**Explanatory note:** This work plan contains future items to be considered by the Dorset Waste Partnership Joint Committee. It will be published 28 days before the next meeting of the Joint Committee.

This plan includes key decisions to be taken by the Joint Committee and items that are planned to be considered in a private part of the meeting.

Key decisions are indicated by the following symbol: 

The plan shows the following details for key decisions:

- (1) date on which decision will be made
- (2) matter for decision, whether in public or private (if private see the extract from the Local Government Act on the last page of this plan)
- (3) decision maker
- (4) consultees
- (5) means of consultation carried out
- (6) documents relied upon in making the decision

*Any additional items added to the Forward Plan following publication of the Plan in accordance with section 5 of Part 2, 10 of Part 3, and Section 11 of Part 3 of The Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012 are detailed at the end of this document.*

**Definition of Key Decisions**

Key decisions are defined in the Inter - Authority Agreement as decisions of the Joint Committee which are likely to -

- "(a) result in the Dorset Waste Partnership (DWP) expenditure which is, or the making of savings which are, significant having regard to the DWP's budget for the service or function to which the decision relates namely where the sum involved would exceed £500,000; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in Dorset."

**Membership of the Dorset Waste Partnership Joint Committee:**

<u>Christchurch Borough Council</u>	<u>Dorset County Council</u>	<u>East Dorset District Council</u>	<u>North Dorset District Council</u>	<u>Purbeck District Council</u>
Vacancy	Peter Finney	Stephen Butler	Michael Roake (Vice-Chairman)	David Budd
Margaret Phipps	Robert Gould	Mike Dyer	David Walsh	Peter Webb
Andrew Barfield (Reserve)	Jill Haynes (Reserve)	Alex Clarke (Reserve)	Graham Carr-Jones (Reserve)	Graham Brown (Reserve)
Trevor Watts (Reserve)	Robin Cook (Reserve)	David Packer (Reserve)	Andrew Cattaway (Reserve)	Caroline Finch (Reserve)

West Dorset District Council

Anthony Alford (Chairman)

Alan Thacker

Mary Penfold (Reserve)

Timothy Yarker (Reserve)

Weymouth & Portland Borough Council

Stewart Pearson



Ian Roebuck



Kevin Brookes (Reserve)


Vacancy (Reserve)



**How to request access to details of documents, or make representations regarding a particular item**

If you would like to request access to details of documents or to make representations about any matter in respect of which a decision is to be made, please contact the Senior Democratic Services Officer, Corporate Resources Directorate, County Hall, Colliton Park, Dorchester, DT1 1XJ (Tel: (01305) 224878 or email: [d.hunt@dorsetcc.gov.uk](mailto:d.hunt@dorsetcc.gov.uk)).

Date of meeting of the DWPJC (1)	Matter for Decision/ Consideration (2)	Decision Maker (3)	Consultees (4)	Means of Consultation (5)	Documents (6)
14 December 2015	 <b>Public Report - Financial Report December 2015</b> To provide an update on current financial issues relating to the DWP and make recommendations if necessary to Partner Councils.	DWPJC	DWP Officers, Dorset Finance Officers and Management Board	Meetings and discussions	Previous reports to the Joint Committee
14 December 2015	 <b>Public Report – DWP Business/Service Plan</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report DWP Forward Plan</b> That the Joint Committee notes items on the Forward Plan for future meetings and makes comments as required	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report – DWP Commercial Services Strategy</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	

Date of meeting of the DWPJC (1)	Matter for Decision/ Consideration (2)	Decision Maker (3)	Consultees (4)	Means of Consultation (5)	Documents (6)
14 December 2015	 <b>Public Report - Strategic Waste Management Facility (Partnership with Bournemouth Borough Council)</b> To update Members on the progress towards the Strategic Material Recycling Facility and advise as required.	DWPJC	DWP and BCC Officers, Officers from legal and finance from DWP and BCC and consultant advisors to the project.	Meetings and discussions	
14 December 2015	 <b>Public Report – Residual Waste Contract</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report – Review of Collection Vehicle Arrangements</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public report – Alternative Collection Model and Potential for Outsourcing Waste Services</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report – Corporate Risk Register</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report – Performance Indicators Quarter 2</b> That the Joint Committee notes the first quarter performance of the DWP against the agreed performance indicator targets.	DWPJC	DWP Officers and Management Board only	Meetings and discussions	Dorset Waste Partnership Business / Service Plan 2011 – 2014

<b>Date of meeting of the DWPJC (1)</b>	<b>Matter for Decision/ Consideration (2)</b>	<b>Decision Maker (3)</b>	<b>Consultees (4)</b>	<b>Means of Consultation (5)</b>	<b>Documents (6)</b>
14 December 2015	<b>Public Report – HRC Van Policy Clarification</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	<b>Public Report – DWP Service Level Agreements</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
14 December 2015	 <b>Public Report – Review of DWP Strategic Objectives</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
29 February 2015	<b>Provision of Gull Proof Bags across the DWP area</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	

Date to be confirmed	 <b>Public Report Bulky Waste Report</b>	DWPJC	DWP Officers and Management Board only	Meetings and discussions	
Date to be confirmed	 <b>Public Report – Infrastructure Review</b> To outline proposals for Infrastructure, advise and make recommendations as required.	DWPJC	DWP Officers and Management Board only	Meetings and discussions	Dorset Waste Partnership Business / Service Plan 2011 – 2014

## Private Meetings

The following paragraphs define the reasons why the public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed and the public interest in withholding the information outweighs the public interest in disclosing the information to the public. Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.